



## MALAYSIAN TECHNICAL COOPERATION PROGRAM (MTCP) 2016

# ISLAMIC CAPITAL MARKET PROGRAMME

8 - 11 August 2016  
Best Western Petaling Jaya Hotel  
Selangor, Malaysia.

## ABOUT MTCP

The Malaysian Technical Cooperation Programme (MTCP) was first initiated at the First Commonwealth Heads of Government Meeting (CHOGM) for Asia Pacific Region in Sydney in February 1978. It was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi to signify Malaysia's commitment to South-South Cooperation, in particular Technical Cooperation among Developing Countries (TCDC).

In line with the spirit of South-South Cooperation, Malaysia through the MTCP shares its development experiences and expertise with other developing countries. The MTCP was first formulated based on the belief that the development of a country depends on the quality of its human resources. The programme forms part of the commitment of the Malaysian Government towards the promotion of technical cooperation among developing countries, strengthening of regional and sub-regional cooperation, as well as nurturing collective self-reliance among developing countries.

The MTCP emphasises the development of human resources through the provision of training in various areas which are essential for a country's development such as public administration, good governance, health services, education, sustainable development, agriculture, poverty alleviation, investment promotion, ICT and banking. Annually, more than 100 MTCP programmes are offered by 79 MTCP Training Institution, many of which are centres of excellence for training. Since its inception, MTCP has gained more than 30,600 participants from 141 countries.

[www.mtcp.kln.gov.my](http://www.mtcp.kln.gov.my)

## ABOUT INCEIF

**INCEIF**  
THE GLOBAL UNIVERSITY OF ISLAMIC FINANCE

INCEIF is the acronym for International Centre For Education In Islamic Finance. It was set up by Bank Negara

Malaysia (Central Bank of Malaysia) in December 2005. The university was established as part of the Malaysian Government's initiative to further strengthen the country's position as an international Islamic finance centre. It is the only university in the world that is wholly dedicated to postgraduate study in Islamic Finance.

[www.inceif.org](http://www.inceif.org)

## CONTACT

For further enquiries, applicants can either approach their respective Malaysian Official representative or email to the following address:

**Mr. Mulyadi Harun**  
[mulyadi@inceif.org](mailto:mulyadi@inceif.org)

Or;

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Tel: +603 7651 4000  
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## ABOUT THE PROGRAMME

The 4 days programme by INCEIF aims to introduce, develop and enhance understanding of the fundamentals of the Islamic Capital Market especially in terms of ICM developments, tools of ICM like Sukuk and Islamic Equities.

## PROGRAMME OBJECTIVES

- To share Malaysia's development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC);
- To promote technical cooperation among developing countries (TCDC).

## EXPECTED OUTCOME

- Participants will be able to identify the key guiding principles of Islamic Capital Market (ICM);
- Participants will be able to appreciate the various usage Sukuk and structures for funds mobilization, working capital, project finance and other business needs;
- Participants will be able to appreciate the fundamentals of Islamic Equities as tools for investment.

## TRAINING OUTLINE

- Interactive lectures and discussions on various areas of Islamic Finance;
- Direct engagements with subject matter experts.

## TARGETED PARTICIPANTS

- Senior officials of government department related financial management;
- Mid-level managers and senior officials from government departments and regulatory bodies overseeing Conventional/Islamic financial institutions;
- Officials from embassy or from Ministry of Foreign Affairs of the respected countries.

## ENTRY REQUIREMENTS

- Applicants should be civil servants, aged between 26-46 years old;
- Selected government officials and technical experts from the ministries/governmental agencies involved in financial sectors;
- Possess educational background with at least a degree level in Finance, Accounting, Management or Economics;
- Possess at least 5 years working experience in the field related to the programme;
- Must demonstrate good command of spoken and written English;
- Must be medically certified as fit.

## APPROVED PARTICIPANTS PACKAGE

- Tuition fees will be borne by the Malaysian Government under the MTCP.
- Economy Class Return Flight Ticket only\* (if Business Class is required, the participant will pay the extra directly to the appointed travel agency) – eTickets will be sent to you 2 weeks before the 8 August 2016.
- Hotel Accommodation and workshop is at Best Western Petaling Jaya Hotel
- Airport Pick-up and Drop-Off
- Meal Allowances of MYR60.00 per participant will be provided upon check in.

### Note:

*\* Return flight ticket from the capital city of the recipient's country to Kuala Lumpur on economy class will be provided by the Government of Malaysia to participants from recipient countries with GDP per capita below USD 5,000. Therefore, some MTCP recipient countries may need to bear their own air fares.*

## VDR & VACCINATION

- All participants are required to enter Malaysia with Visa with Reference (VDR). The VDR will be applied by INCEIF upon the selection of participants by MTCP. Once the approval is obtained from MTCP, INCEIF will send a copy of the approval letter to the selected participants.
- Subsequently, with the copy of the approval, the participants may get the VDR from the nearest Malaysian Missions. The VDR is the prior approval in order to gain the right to enter Malaysia.
- The details of the VDR requirement can be obtained from the MTCP portal, under the subheading "Visa Information". Wherever applicable, participants are advised to arrange vaccination on their own prior to traveling to Malaysia.

**APPLICATION DEADLINE | 30 JUNE 2016**

## STEP BY STEP APPLICATION

- 1) Click on [https://mtcpcoms.kln.gov.my/mtcpcoms/online/list\\_course/INC00001](https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course/INC00001) and you will go to the Islamic Capital Market Programme landing page.
- 2) Download the **full application form**, available at the above landing page.
  - i. Application forms must be complete, and endorsed by the Ministry of Foreign Affairs / Focal Point (responsible for the MTCP Programme) in the applicant's respective country.
  - ii. Subsequently, applicants are required to submit three (3) copies of the completed forms via Note Verbale to the Malaysian Embassy / High Commission in the respective countries via the Ministry of Education of their respective countries.
  - iii. Submitted application form must be accompanied by the candidate's copy of passport/colour copy of passport, current passport size coloured photo and medical record.
- 3) Go back to the landing page - [https://mtcpcoms.kln.gov.my/mtcpcoms/online/list\\_course/INC00001](https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course/INC00001)
- 4) Register and select your course
- 5) Please do take note that any INCOMPLETE / OR UNENDORSED FORMS WILL NOT BE PROCESSED and will be rejected by MTCP. Applicants who do not receive notification prior to the commencement of the course can assume their applications have been deemed unsuccessful. No written notification will be sent to unsuccessful applicants.

## OTHER INFORMATION

- In the case emergencies and need of medical treatment, medical expenses only at Government hospitals will be borne by the Government of Malaysia. Dental treatment is restricted to only extraction and filing. Medical expenses at private hospitals/clinics shall be borne by the participants.
- Participants (including diplomatic and official passport holders) from certain countries such as South America and Africa are required to produce a Yellow Fever vaccination Certificate at the entry point of Malaysia. DFor more information please refer to <http://www.imi.gov.my/index.php/en/main-services/visa/visa-requiremen-by-country>
- Expenditures on airport-tax/airport user's charge, transit insurance, excess luggage, travel tax, transit fees, domestic passenger terminal fees, phone chargers, private purchases, etc. are BORNE BY THE PARTICIPANTS. This also applies for medical check-up vaccinations prior to travel to Malaysia and also all sight-seeing adventures while in Malaysia.